

HOOKSETT BOARD OF ELECTIONS...August 11, 2016
MINUTES

Attendance: Supervisors of Checklist, Mike Horne, Bryan Williams and Kim Daggett; Town Clerk, Todd Rainier, Deputy Town Clerk Billie Hebert; Moderator Pro Tempore Cindy Robertson (for Sep 13) and Moderator Don Riley.

I. Call to Order: Don Riley at 6:40 PM

II. Minutes: Minutes of March 10, 2016. **Motion by Mike, 2nd by Bryan to approve as presented.** Minutes as presented unanimously approved.

III. Old Business:

- A. Review Personnel Requirements for NH State Primary (September 13, 2016)
 - 1. Metrics for 2014 Primary indicates about 2000 voters. Open Governor's race probably means a greater turn-out this year.
 - 2. Ballot Clerk stations not decided yet. Reviewed stations for February Presidential Primary for traffic back-up concerns. The station with "S" experienced some delays.
 - 3. Post Election Counting/Reconciliation. Need one team per checklist book plus one additional team.
 - 4. Supervisors – require at least one volunteer.
 - 5. Assistant Moderator: discussed and tentatively decided to proceed without.
- B. No Other Old Business.

IV. New Business:

- A. Moderator Pro Tempore: Don briefly reviewed circumstances since May Town Election, including a meeting with Council explaining the need for a Moderator Pro Tem, who has appointing authority and appointee selected. Don then swore Cindy Robertson to the Oath for this position and the dates of time required. Don and Todd signed the oath and provided a copy to Cindy.
- B. September 13: Issues & Concerns
 - 1. Unmarked Ballot Count & Tabulator Pre-Election Testing: Try to complete before Moderator departs (departing on September 11). Will establish sessions as soon as Ballots arrive from SoS.
 - 2. Ballot Clerk Training: Two sessions planned. Moderator to lead training. Todd indicated a very helpful video for training use may be available from the State.
 - 3. Supervisors have agreed to manage all but line 2 of SoS Election Document "Names on Checklist".
 - 4. School Use/Parking. School will be in session so we will have half the gym. Parking may be an issue, so coordination with the school will be helpful (teachers' park in back lot if possible).
- C. Floor Layout: Similar layout, good signage provides a great user-friendly environment for voters and minimizes unnecessary Election Official interaction.
- D. Other New Business
 - 1. SoS Training. Most planning to attend; Cindy has already attended a session.
 - 2. Don and Cindy have met twice and a third meeting is planned to review Election Day events as well as review and refine the procedure for Post Election Reconciliation. Bryan asked if the documentation can be made available for all. Don will send to all after a final review (next several days).
 - 3. SoS Documents for September Election will hopefully arrive with the Ballots. These need to become a part of the work session for Don and Cindy.
 - 4. August 30 "Registration Outreach" at Fisher Cats ballgame. Depending on people availability, we may team with Manchester for this event.

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5. Election Law changes: discussed several, noted below
 - a. 658:21-a. Council may appoint a “pro tem” if they are unable to perform election duties. Don will review with Council on August 24.
 - b. 659:20-a. Voter arriving at polls and stating under oath they are unable to access ADA compliant polling place may have an absentee ballot delivered to them “outside the rail”. Further, ballot is counted as if the voter was present “inside the rail”. During the session attended by Cindy, she asked “how this is supposed to work logistically” and was basically told, “if it happens, call us”
 - c. 659:43, I. Electioneering Material (buttons, shirts, stickers, whatever) inside the building is prohibited. We discussed briefly in view of the 2014 State Election appearance of “Vote For...” placards found in the voting booths.

V. Future Meetings: None scheduled at this time.

VI. Adjournment: Declared adjourned at 7:25 PM.

Submitted: August 15, 2016
Don Riley, Moderator